DAD
RADIO))))))))
dcrfm.co.uk

www.dadonline.uk

DAD RADIO contributor consent form

Thank you for your interest in contributing to the DAD RADIO project.

Dover Arts Development (DAD) is working with Dover Community Radio (DCR) to produce DAD RADIO, an exciting new series of radio programmes dedicated to showcasing creative audio content and local arts-led conversation connected to Dover and its community.

In completing this form you are agreeing for your audio contribution(s) to be used in DAD RADIO programme(s) to be broadcast on DCR, published on DAD's web platforms, and used for publicity, reports to funders and educational purposes. This is on the understanding that:

- your content does not cause harm or offense, be political or religious in nature
- when copyrighted material is used, due acknowledgement will be given and all copyright material remains the property of the copyright holder. If any part of your audio contribution is not your own and/or is copyrighted, you **must** give credit to the author(s) and provide us with details (see the 'INTELLECTUAL PROPERTY' section on the following page of this form)
- you maintain the appropriate rights and ownership over your individual contribution, but any DAD RADIO programmes in which it is used will be the property of DAD and DCR
- you will be correctly identified in all uses of your contribution, unless you request for it to be shared anonymously (see following page of this form)
- DAD will strive to use some or all of your contribution(s), but we cannot guarantee to do so

I hereby give my permission for my audio contribution to be retained and used by DAD and DCR for the DAD RADIO project in the following ways:

- for broadcast on live and pre-recorded radio, including via FM radio and online audio streaming using third-party applications (eg. Tune-In, Mixcloud)
- for publication on DAD's website and other relevant online channels
- for publicity purposes, including via press articles and any social media material related to the DAD RADIO project
- for research and educational purposes including lectures and talks
- for any resulting print, audio or video media publications

I further understand that no payment is due for my contribution or consent and that the curator(s) may cut and edit my contribution(s) where and as they deem fit. Should I wish to withdraw my consent, I will do so within 14 days of signing this form.

If you agree with all the terms set out above, please complete and sign this form below.

NAME: ……

SIGNATURE: …… **DATE:** ……..
(signature of guardian if contributor is under 18)

CONTACT email/address/phone number: ……

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Conditions of use: we require these details to contact you about your contribution & the DAD RADIO project. DAD will not disclose personal contact details on our website, social media or in any printed material except by prior agreement.

Please confirm if you are happy for DAD to retain your contact details on our database to contact you in the future about other similar opportunities:

☐ **Yes - I am happy for my contact details to be retained**

☐ **No - I do not wish for my contact details to be retained**

ANONYMITY: Please confirm if you are happy for your name to be disclosed in the use of your DAD RADIO contribution, or if you wish to remain anonymous. If you don't select any option, we will respect anonymity.

I am happy for my full name to be disclosed ☐ **I would like my first name only disclosed** ☐

I wish my name to be withheld ☐

INTELLECTUAL PROPERTY

If any part of your audio or text contribution is not your own, it is vital to acknowledge the original author(s) or copyright holder. For example, if you are quoting a published piece of writing or using someone else's music or sound. Equally, if the material is your own and has been formally published or copyrighted, we need information about this.

If this applies to you, please provide details here, including (where possible) the title of the work, the name of the author(s), the date of its publication, and the source and/or publisher:

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NB: if your contribution includes formally published or copyrighted material, we may need to get in touch with you to complete a separate release form confirming your permissions to use it.

Please complete this form and send it to us together with your audio/text files via WeTransfer.com to radio@dadonline.uk. You can either complete it electronically or by hand as a printed and scanned copy.

For any enquiries regarding the **DAD RADIO** project, or for any assistance in completing or understanding this form, please email project curators Louisa Love & Louise Webb at **radio@dadonline.uk**

Full full information on the DAD RADIO project visit: **www.dadonline.uk/projects/dad-radio**

DAD RADIO programmes will be broadcast on Dover Community Radio (DCR) from early April 2021 on **www.dcrfm.co.uk** and via the Tune-In and Radio Garden apps/websites.

DAD DOVER BIG LOCAL WWW.DCRFM.CO.UK DCR Kent County Council kent.gov.uk